

To  
The Secretary,  
Ministry of Information and Communication, Government of Nepal,  
Singhdurbar, Kathmandu, Nepal.

I hereby apply for the permission to produce the following film in Nepal in accordance with the film (Production, Exhibition and Distribution) Act, 2026 B.E. and the Rules framed under it.

1. Applicant's Name:  
Permanent home Address:  
Temporary address in Nepal :
2. Passport No.  
Issuing office & date:
3. If the Applicant is organization or company,  
Registration No., date and office address:
4. Proposed Film's:  
Type: Name:  
Language: Technology:
5. Name of the storywriter:
6. If the story was published, publisher name:
7. Song writer's name:
8. Whether the name of the film coincides with the film already produced of proposed film:
9. Number of Artists: Nepali: Foreigners :
10. Number of Technicians: Nepali: Foreigners:
11. Estimated cost of the film:
12. Aim of film production:
13. Other matters, if any:
14. Location:
15. Start date of filming:
16. Consent letter from storywriter or his/her heir:

Signature of the applicant:

Date:

**Extract from The Film (Production, Exhibition and Distribution) Rules, 2057 B.S.  
(Amendment 2060.)**

1. License to produce feature films shall remain valid for three years. As regards other films, the license shall remain valid for one year.
2. MOIC can depute a Liaison officer during the shooting of the film and the producer should bear the cost of the Liaison Officer's ground or air transport, accommodation and daily allowance according to rules. In mountainous region, necessary clothes, tools and medical facilities should be provided (Non-Refundable).
3. The film producer shall make arrangement for Rs. 3,00,000 worth of life insurance of the Liaison officer covering the entire tenure of outdoor shooting.
4. In case of accidents during the shooting period where the Liaison officer succumbs to injuries the film producer must bear the cost of his/her medical expenses and a lump sum amount decided by the Compensation Decision Committee formed according to law which will not exceed Rs. 200000.
5. Where the film producer is a foreign national he must apply for permission in the nearest Nepalese Embassy or Consulate General's Office before the public show. Rs. 15,000/- or equivalent of that amount should be deposited as a royalty fees in A/C 1-1-5-99 and Rs.500/- for censor fees in concerned office.
6. Where the film producer is a foreign national, he/she must submit a copy the film to MOIC for free of cost.
7. During the shooting of the film, the presence of Liaison Officer is compulsory.

**Procedures for the licensing following documents are necessary:**

1. Application form as prescribed by the rules affixing Nepalese postal stamp amounting of NRS.50.
2. Synopsis of the filming story.
3. Name list of Crew members with bio-data.
4. Equipment list with values for custom clearance.
5. Itinerary.
6. Consent letter of concerned organization
  - Consent letter of Dept, of Archaeology if filming in archaeological place Kathmandu, Patan, Bhaktapur, Durbar Square, Boudhanath, Pashupatinath, Lumbini, Shoyambhunath etc.
  - Consent letter of National Trust for Nature Conservation if filming in Annapurna conservation areas.
  - Consent letter of Ministry of Tourism & Civil Aviation if filming is in upper Mustang and upper Dolpa Paying their fees US \$ 5000 per each places.
  - Consent letter for department of wild life conservation if filming in conservation areas.
  - Consent letter of Lumbini Development Fund if filming Kapilvastu birth place of Lord Gautam Buddha.